



AGENDA

FAIRFIELD TOWNSHIP BOARD OF TRUSTEES MEETING TUESDAY, OCTOBER 27, 2026 7:00 P.M.

CALL TO ORDER: Board Chairperson

ROLL CALL: Fiscal Officer, Shelly Schultz

Trustee, Michael Berding _____
Trustee, Shannon Hartkemeyer _____
Trustee, Joe McAbee _____

PLEDGE OF ALLEGIANCE

PRESENTATION

- A. Walmart Drone Program – Rachel Carl
- B. Fairfield Prevention Coalition

BOARD DISCUSSION

- A. 2027 Budget
- B. Plan Review and Inspection Fees
- C. Zoning Resolution Changes

COMMUNICATION

This is the Portion of the meeting where you, the residents of Fairfield Township, are invited to share your thoughts with the Board. Please know that this time has been set aside from the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to three (3) minutes each.

CONSENT AGENDA

All items under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for the removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- 1. Motion to adopt: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

FISCAL OFFICE BUSINESS – Consent Agenda Items

- A. Recommend motion to suspend reading of the minutes of the following meeting:
 - 1. Trustee Regular Meeting, September 8, 2026
- B. Recommend motion to approve the minutes
- C. Recommend motion to approve payment of the bills by the Fiscal Office

MOTIONS – Consent Agenda Items

- A. Motion to set the public hearing date for Zone Change FTZC26-3C for November 10, 2026 at 7:05 PM.
- B. Motion to Approve an Advance from the General Fund to the Lighting District Fund in the amount of \$4,000.00.
- C. Motion to approve the SWOCA 3rd Quarter bill in the amount of \$18,000.12.

RESOLUTIONS – Consent Agenda Items

- A. Resolution No. 26-90 Resolution Approving Open Purchase Order Balances.
- B. Resolution No. 26-91 Resolution Declaring Nuisance and Ordering Abatement.

FISCAL OFFICER REPORT – Fiscal Officer

ADMINISTRATOR'S REPORT – Administrator

RESOLUTIONS

- A. Resolution No. 26-86 Resolution Adopting a Township Sidewalk Policy for Fairfield Township.
 - 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- B. Resolution No. 26-92 Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor.
 - 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- C. Resolution No. 26-93 Resolution Dispersing \$545,704.38 From the Tax Increment Financing (TIF) Districts from Fund Numbers 2904, 2906, 2908 and 2910 for Distribution of TIF Monies Collected to the Fairfield City School District.
 - 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- D. Resolution No. 26-94 Resolution Authorizing Payment of \$540,853.52 to the Butler County Finance Authority as Outlined in the Development Agreement for the Seward Road Development Paid from the Seward Road TIF 2908.
 - 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- E. Resolution No. 26-95 Resolution Approving a Then/Now Authorizing the Administrator to Enter into an Agreement with SWOCA to Install New Fiber Lines within Fire Station 211 in the Amount of \$12,085.00 and will be Paid from the Fire Fund #2111.
 - 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- F. Resolution No. 26-96 Resolution Adopting a Township Temporary Street Closure Permit Policy for Fairfield Township. (FIRST READING WITH AN OPTION TO APPROVE).
 - 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

- G. Resolution No. 26-97 Resolution Adopting the Fairfield Township Parking Regulations; Establishing Non-Criminal Parking Infractions Pursuant to Ohio Revised Code Chapter 4521; Authorizing Enforcement. **(FIRST READING WITH AN OPTION TO APPROVE).**

1. Motion to adopt the resolution: _____; 2nd _____
a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
b. President declares motion _____.

COMMITTEE REPORTS

- A. Transportation Improvement District (TID) – Trustee McAbee
B. Emergency Management Agency (EMA) – Trustee Hartkemeyer
C. Ohio, Kentucky, Indian Regional Council of Government (OKI) – Trustee Hartkemeyer
D. The Coalition of Large Ohio Urban Township (CLOUT) – Trustee Hartkemeyer

BOARD COMMENTS

ANNOUNCEMENTS

- Election Day – Tuesday, November 3, 2026
- Regular Trustees Meeting – Tuesday, November 10, 2026, at 7:00 PM at the Administration Building.
- Veterans Day Holiday – Wednesday, November 11, 2026. All Township Buildings will be Closed.
- Veterans Day Event – Friday, November 13, 2026, at 10:00 AM (Parade at 10/Event starts at 10:30) at Heroes Park.
- Fairfield/Fairfield Township JEDD Meeting – Tuesday, November 17, 2026, at 9:00 AM at the Administration Building.

EXECUTIVE SESSION

- Motion to move to Executive Session pursuant to: ORC 121.22 (G)(1) to consider the discipline, appointment, employment or compensation of a public employee or official;

1. Motion to go into Executive Session: _____; 2nd _____
a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
b. President declares motion _____.

President convenes executive session at _____ P.M.

President resumes regular meeting at _____ P.M.

ADJOURNMENT

- Motion to Adjourn: _____; 2nd _____
a. _____ Berding _____ Hartkemeyer _____ McAbee
b. President declares meeting adjourned _____ P.M.

FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-90

RESOLUTION APPROVING OPEN PURCHASE ORDER BALANCES.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves the Open Purchase Order Balances, attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this Resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this Resolution upon its first reading.

SECTION 3 This Resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This Resolution shall take effect at the earliest period allowed by law.

Adopted: October 27, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township
Fiscal Officer this _____ day of _____, 2026.

ATTEST:

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Katherine Barbieri, Township Law Director

Updated as of 01/16/2028									
PO #	Issue Date	Account Code	Acct Amount	Curr Balance	Department	Vendor	Notes		
601-2028	10/15/28	2111-220-323-0000	\$890.00	\$890.00	FIRE	HUNTINGTON CREDIT CARD	EMERGENCY TOW - ENGINE 213		
535-2028	9/6/28	2111-220-360-0000	\$2,500.00	\$0.00	FIRE	BENEDICT ENTERPRISES INC	STORAGE CONTAINER FOR STATION 211 ORG PO 530 CLOSED PO 530 - WRONG FUND NUMBER USED		
547-2028	9/14/28	2111-220-360-0000	\$4,500.00	\$4,500.00	FIRE	RTM ENGINEERING CONSULTANTS LLC	ENGINEERING SERVICES FOR THE TRAILER LOCATION		
548-2028	9/14/28	2111-220-360-0000	\$1,422.00	\$1,422.00	FIRE	HOME DEPOT CRC	MATERIALS TO OUTFIT KITCHEN IN TRAILER DURING FIRE STATION REMODEL		
584-2028	10/5/28	2111-220-360-0000	\$948.92	\$874.44	FIRE	U. S. BANK EQUIPMENT FINANCE	COPIER LEASES FOR ALL BUILDINGS		
586-2028	10/6/28	2111-220-360-0000	\$300.00	\$207.18	FIRE	CHARTER COMMUNICATIONS HOLDINGS, LLC	CABLE - STATION 212		
562-2028	9/18/28	2111-220-420-0000	\$10,000.00	\$10,000.00	FIRE	WEXONLINE	GAS FOR ALL DEPARTMENTS		
563-2028	9/18/28	2111-220-420-0000	\$5,000.00	\$5,000.00	FIRE	HUNTINGTON CREDIT CARD	OPERATING SUPPLIES FOR ALL DEPARTMENTS		
562-2028	10/5/28	2111-220-420-0000	\$6,639.21	\$0.00	FIRE	BOUND TREE MEDICAL LLC	EMS SUPPLIES		
583-2028	10/5/28	2111-220-420-0000	\$400.00	\$400.00	FIRE	MENARDS ~ FAIRFIELD TWP	OPERATING SUPPLIES - FIRE DEPARTMENT		
538-2028	9/9/28	2111-220-589-0000	\$22,379.84	\$0.00	FIRE	BUTLER COUNTY BUILDING DEPT.	BUILDING PERMIT FEE - FIRE STATION REMODEL APPROVED VIA MOTION - 918 TRUSTEE MEETING		
573-2028	9/29/28	2111-220-589-0000	\$3,710.60	\$0.00	FIRE	OTARMA	REIMBURSE OTARMA - CLAIM #C466595944-0001		
593-2028	10/7/28	2111-760-720-0000	\$7,500.00	\$7,500.00	FIRE	WILLSCOT	PLUMBING, WATER LINE, HOT WATER HEATER FOR TRAILER - FIRE		
528-2028	9/2/28	2401-310-360-0000	\$38,000.00	\$38,000.00	SPECIAL ASSESSMENT LIGHTING	DUKE ENERGY	STREETLIGHTS		
537-2028	9/9/28	4903-760-360-0000	\$379.01	\$0.00	FAIRFIELD TWP RID CAPITAL PROJECTS	BARRETT PAVING MATERIALS INC	CHANGE ORDER #1 FOR 2028 PAVING APPROVED VIA RESOLUTION 26-89 ORG RESOLUTION APPROVED WAS 26-36		

FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-91

**RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON THE
PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE ZONING
ADMINISTRATOR TO INITIATE COMPLAINT.**

WHEREAS: Uncontrolled vegetation, unsecured property, improper parking of vehicles, and/or refuse, junk, and debris were reported at the properties listed below; and

- | | |
|-----------------------|-----------------------|
| • 36 Hastings Ave- | Junk, High Vegetation |
| • 3793 Riverdowns Ct- | High Vegetation |

WHEREAS: The Ohio Revised Code Section 505.87 provides that, at least seven days prior to providing for the abatement, control or removal of any vegetation, garbage, refuse or debris, or securing the property, the Board of Trustees shall notify the owner of the land and any holders of liens of record upon the land; and

WHEREAS: The Fairfield Township zoning resolution outlines zoning guidelines to promote public health, safety, comfort, and welfare of the residents of Fairfield Township. Violations of a provision of the resolution have been observed and proper notice has been delivered; and

WHEREAS: The Ohio Revised Code Section 505.87 provides that, if the Board of Trustees determines within twelve consecutive months after a prior nuisance determination that the same owner's maintenance of vegetation, garbage refuse, or other debris on the same land in the township constitutes a nuisance, at least four days prior to providing for the abatement, control or removal of the nuisance, the Board must send notice of the subsequent nuisance determination to the landowner and to any lienholders of record by first class mail; and

WHEREAS: In accordance with Ohio Revised Code Section 505.87, the Township Trustees have the authority to contract to abate the nuisances and have the costs incurred assessed to the property tax bills;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: That this Board specifically finds and hereby determines that the unsecured property, inoperable vehicles, improperly stored vehicles, uncontrolled growth of vegetation and/or the refuse and debris on each of the said properties listed above constitute a nuisance within the meaning of Ohio Revised Code Section 505.87, and the Board directs that notice of this action be given to owners of the said property and lienholders in the manner required by Ohio Revised Code Section 505.87.

SECTION 2: That this Board hereby orders the owners of said property to remove and abate the nuisances within seven days after notice of this order is given to the owners and lienholders of record, and within four days after notice of this order is given to the owners and lienholders of record for properties previously determined to be a nuisance. If said nuisances are not removed and abated by the said owners, or if no agreement for removal and abatement is reached between the Township and the owners and lienholders of record within four or seven days after notice is given, the Zoning Administrator shall cause the nuisances to be removed, and the Township shall notify the County Auditor to assess such cost-plus administrative expense to the property tax bills for the said parcel, as provided in Ohio Revised Code Section 505.87.

SECTION 3: The Board hereby dispense with the requirement that this Resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 4: This Resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 5: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 6: This Resolution shall be declared an emergency and shall take effect at the earliest period allowed by law and to facilitate remediation of the nuisance throughout the growing season.

Adopted: October 27, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Katherine Barbieri, Township Law Director

FISCAL OFFICERS REPORT – OCTOBER 1, 2026

CHECKING ACCOUNT BALANCE	\$1,808,669.43
CHECKING ACCOUNT BALANCE – MEDICAL	\$8,378.24
FSA ACCOUNT BALANCE	\$5,536.35
JEDD REVENUE RECEIVED YTD (Hamilton)	\$586,990.97
JEDD REVENUE RECEIVED YTD (Fairfield)	\$138,645.32
INVESTMENT ACCOUNT BALANCE (3.10%)	\$9,112,187.45
Interest Earned in SEPTEMBER	\$22,157.23
INVESTMENT BROKERAGE ACCOUNT	\$3,941,035.00
Interest Earned in SEPTEMBER	\$21,506.47
GRANT MONEY RECEIVED	\$0.00
EMS BILLING RECEIPTS TO DATE	\$648,256.13
REVENUE TO DATE (%)	\$13,749,559.82
REVENUE BUDGETED FOR 2026	\$20,323,548.00
EXPENDITURES TO DATE (%)	\$15,848,537.94
APPROPRIATIONS FOR 2026	\$23,891,268.00
PAYMENTS MADE IN SEPTEMBER	\$1,238,382.88
MAJOR FUND BALANCES	
1. GENERAL	\$5,031,347.54
2. ROAD AND BRIDGE FUND	\$562,152.10
3. POLICE FUND	\$445,563.73
4. FIRE LEVY FUND	\$968,906.36
5. SAFETY SERVICES FUND	\$1,013,241.74
6. FIRE RESCUE, AMBULANCE, EMS FUND	\$656,905.31
7. JEDD FUND (HAMILTON)	\$591,215.61
8. JEDD FUND (FAIRFIELD)	\$189,389.42
9. TIF (STORYPOINT)	\$754,218.83
10. TIF (PRINCETON)	\$2,229,894.45
11. TIF (SEWARD)	\$671,922.34
12. TIF (BRIDGEWATER)	\$12,491.01
13. RESIDENTIAL IMPROVEMENT DISTRICT (RID)	\$1,047,226.28
TOTAL ALL FUNDS	\$15,068,971.54

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-86**

**RESOLUTION ADOPTING A TOWNSHIP SIDEWALK POLICY
FOR FAIRFIELD TOWNSHIP**

WHEREAS: The Township has received multiple complaints from residents about the excessive number of cracks and lack of maintenance of the sidewalks throughout the township; and

WHEREAS: The Fairfield Township Board of Trustees believes it is necessary to develop a policy for the township that addresses those repairs or replacements and who will be responsible for that maintenance of sidewalks; and

WHEREAS: The Board desires to adopt a new policy as set forth in the attached Policy designated as Exhibit A and incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board of Trustees hereby authorizes the adoption of a sidewalk policy for Fairfield Township, attached hereto as Exhibit A.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: October 27, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director



SIDEWALK REPAIR, MAINTENANCE AND REPLACEMENT POLICY

ARTICLE I - PURPOSE, AUTHORITY, AND APPLICABILITY

Section 1.1 – Policy Statement

Fairfield Township recognizes sidewalks and paved multi-use paths adjacent to Township-maintained roadways as important components of the Township's transportation infrastructure. These facilities support public safety, neighborhood connectivity, accessibility, and quality of life for residents and visitors.

The Township is committed to preserving these public assets through routine inspections, coordinated capital improvements, and responsible stewardship of public resources. Whenever practical, the Township will work cooperatively with property owners to achieve voluntary compliance before pursuing remedies authorized by law.

Section 1.2 – Purpose and Authority

The purpose of this Policy is to establish a fair, consistent, and transparent framework for the inspection, maintenance, repair, and replacement of pedestrian facilities.

This Policy is adopted pursuant to Ohio Revised Code Section 5543.10 and other applicable provisions of Ohio law. Nothing in this Policy limits any authority otherwise granted to Fairfield Township by statute.

Section 1.3 – Applicability

This Policy applies to public sidewalks, driveway aprons, and paved multi-use paths adjacent to Township-maintained roadways, including facilities assigned to private maintenance through subdivision approval, recorded easement, maintenance agreement, or other legal instrument.

This Policy does not apply to recreational trails, park paths, or pedestrian facilities located entirely on private property and not intended for public use.

Section 1.4 – Definitions

For purposes of this Policy:

Driveway Apron means the portion of driveway located within the public right-of-way that provides the transition between the roadway and the private driveway.

Pedestrian Facility means sidewalks and paved multi-use paths subject to this Policy.

Property Owner means the owner of property abutting a pedestrian facility or any person or entity otherwise responsible for maintaining a pedestrian facility pursuant to law, recorded easement, maintenance agreement, subdivision approval, or other legal instrument.

Public Works Director means the Fairfield Township Public Works Director or an authorized designee.

ARTICLE II - INSPECTION AND REPAIR CRITERIA

Section 2.1 – Inspection Program

The Public Works Director is responsible for administering the Township's inspection program to evaluate the condition of pedestrian facilities and identify locations requiring repair or replacement.

Inspections may be conducted routinely, in response to complaints, as part of the Township's Capital Improvement Inspection Program, or whenever conditions indicate an inspection is appropriate.

Section 2.2 – Capital Improvement Inspection Program

Whenever practical, inspections should be coordinated with roadway resurfacing, roadway reconstruction, curb replacement, drainage improvements, utility work, and other public infrastructure projects.

Coordinating inspections with planned capital improvements improves project planning, reduces construction costs, minimizes future disturbance of newly completed infrastructure, and promotes responsible stewardship of Township resources.

Section 2.3 – Criteria for Repair or Replacement

A sidewalk, driveway apron, or paved multi-use path requires repair or replacement when one or more of the following conditions exist:

1. Cracks exceeding three-fourths ($3/4$) inch in width or vertical displacement exceeding three-fourths ($3/4$) inch.
2. Adjacent panels differing in elevation by more than three-fourths ($3/4$) inch.
3. Holes three-fourths ($3/4$) inch or greater in diameter or broken concrete resulting in loose or missing sections.
4. Depressions, settlement, or reverse cross-slope resulting in standing water or mud accumulation.
5. Cross-slope exceeding applicable accessibility standards or approved engineering design.
6. Significant spalling, raveling, or surface deterioration creating an unsafe walking surface.
7. Construction using improper materials or without required Township approval.
8. Abrupt changes in longitudinal grade creating a hazardous walking surface.

The Public Works Director will determine the appropriate corrective action based on the severity of the deficiency, public safety, accessibility, and accepted engineering practices.

ARTICLE III - NOTICE AND COMPLIANCE

Section 3.1 – Notice of Required Repair

When the Public Works Director determines that a pedestrian facility meets the repair criteria, the Township will provide written notice to the Property Owner describing the deficiency, the required corrective action, and the deadline for compliance.

The notice may include photographs, measurements, or other documentation supporting the determination.

Section 3.2 – Compliance Period

Unless otherwise specified, required repairs must be completed within ninety (90) days from the date of the notice.

The Public Works Director may grant reasonable extensions for good cause, including weather, contractor availability, or other circumstances beyond the Property Owner's control.

Section 3.3 – Administrative Review

A Property Owner who believes a notice was issued in error may request an administrative review by submitting a written request to the Public Works Director within fifteen (15) days of the date of the notice.

Following the review, the Public Works Director may affirm, modify, or rescind the notice or extend the compliance period when appropriate.

Section 3.4 – Owner Compliance

A Property Owner may complete the required repairs using a qualified contractor or another method approved by the Public Works Director. All repairs must comply with the construction standards established in Article IV.

Section 3.5 – Failure to Comply

If the required repairs are not completed within the prescribed compliance period and no extension has been granted, the Township may complete the work and recover its costs in accordance with Article IV.

ARTICLE IV - REPAIRS AND COST RECOVERY

Section 4.1 – Construction Standards

Repairs and replacements of pedestrian facilities must comply with the current standards of the Butler County Engineer, the Ohio Department of Transportation, and any applicable Fairfield Township specifications unless otherwise approved by the Public Works Director.

Construction methods and materials may vary based on the type and intended use of the facility.

Section 4.2 – Property Owner Repairs

Property owners are responsible for maintaining sidewalks, driveway aprons, and paved multi-use paths assigned to them under this Policy and applicable law. Required repairs must be completed regardless of the cause of the deficiency, including normal deterioration, settlement, or tree root damage, unless another party is responsible pursuant to law, permit, warranty, easement, or other written agreement.

Before beginning repairs, the Property Owner must obtain any permits required by Fairfield Township and coordinate required inspections with the Public Works Director.

Section 4.3 – Township Repairs

If a Property Owner fails to complete the required repairs within the prescribed compliance period, the Township may complete the work in accordance with Ohio Revised Code Section 5543.10.

Whenever practical, Township-performed repairs should be coordinated with planned capital improvement projects.

Section 4.4 – Emergency Repairs

When the Public Works Director determines that a pedestrian facility presents an immediate hazard to public safety, the Township may perform or authorize the repairs necessary to protect the public.

Whenever practical, the Township will notify the Property Owner before performing emergency repairs.

Section 4.5 – Cost Recovery and Assessments

When the Township performs repairs for which a Property Owner is responsible, the Township may recover all costs permitted by Ohio Revised Code Section 5543.10, including construction, inspection, engineering, administrative, and related costs.

If payment is not received within the time established by the Township, the Board of Trustees may certify the costs for assessment in accordance with Ohio Revised Code Section 5543.10.

ARTICLE V - ADMINISTRATION

Section 5.1 – Administrative Authority

The Public Works Director is responsible for administering this Policy and may develop administrative procedures, inspection forms, notices, and other documents necessary to implement this Policy.

Administrative procedures developed under this section must remain consistent with this Policy and applicable law.

Section 5.2 – Interpretation

This Policy establishes the framework for administering Fairfield Township's sidewalk repair, maintenance, and replacement program.

If a conflict exists between this Policy and applicable federal, state, or local law, the applicable law governs.

Section 5.3 – Severability

If any provision of this Policy or its application to any person or circumstance is determined to be invalid by a court of competent jurisdiction, the remaining provisions will continue in full force and effect.

Section 5.4 – Effective Date

This Policy becomes effective upon adoption by resolution of the Fairfield Township Board of Trustees and remains in effect until amended or repealed by the Board.

Resolution No. _____

Effective Date: _____

APPENDIX A

Sidewalk and Pedestrian Facility Inspection Checklist

Fairfield Township

Sidewalk Repair, Maintenance and Replacement Policy

Inspection Information

Inspection Date: _____

Inspector: _____

Property Address: _____

Deficiency Checklist

Mark all conditions that apply.

- ☐ 1. Crack exceeds **3/4 inch** in width.
- ☐ 2. Vertical displacement exceeds **3/4 inch**.
- ☐ 3. Hole or missing concrete **3/4 inch or greater**.
- ☐ 4. Standing water, settlement, or reverse cross-slope.
- ☐ 5. Cross-slope exceeds applicable accessibility standards.
- ☐ 6. Surface spalling, raveling, or deterioration creating an unsafe walking surface.
- ☐ 7. Improper materials or construction without required approval.
- ☐ 8. Abrupt change in longitudinal grade creating a hazardous walking surface.

Recommended Corrective Action

- ☐ Grinding
- ☐ Partial Panel Replacement
- ☐ Full Panel Replacement
- ☐ Other

Supporting Documentation

- ☐ Measurements Taken
- ☐ Photographs Attached

☐ Sketch Attached

Inspector Comments

Inspector Name and Signature

APPENDIX B

NOTICE OF REQUIRED REPAIR

FAIRFIELD TOWNSHIP

Public Works Department

NOTICE OF REQUIRED REPAIR

Date: _____

Property Owner:

Mailing Address:

Property Address:

Inspection Summary

An inspection conducted on _____ determined that one or more pedestrian facilities adjacent to the above property require repair in accordance with the Fairfield Township Sidewalk Repair, Maintenance and Replacement Policy.

The following condition(s) were identified:

- ☐ Crack exceeds allowable width
- ☐ Vertical displacement
- ☐ Broken or missing concrete
- ☐ Settlement / Standing Water
- ☐ Cross-slope deficiency
- ☐ Surface deterioration
- ☐ Improper construction
- ☐ Abrupt grade change

Other: _____

Required Corrective Action

Compliance Deadline

Repairs must be completed no later than:

Unless an extension is granted by the Public Works Director.

Administrative Review

If you believe this notice was issued in error, you may submit a written request for Administrative Review within **15 days** of the date of this notice.

Requests should be directed to:

Fairfield Township Administration

6032 Morris Road

Fairfield Township, Ohio 45011

Phone: _____

Email: _____

Questions?

Please contact the Public Works Department before beginning repairs.

Issued by:

Public Works Director

APPENDIX C

REQUEST FOR ADMINISTRATIVE REVIEW

FAIRFIELD TOWNSHIP
Public Works Department

REQUEST FOR ADMINISTRATIVE REVIEW

Date Submitted:

Property Address:

Property Owner:

Mailing Address:

Telephone:

Email:

Date of Notice:

Reason for Request

Please explain why you believe the Notice of Required Repair should be reconsidered.

Attach additional pages if necessary.

Requested Action

- ☐ Notice rescinded
- ☐ Additional inspection requested
- ☐ Additional time requested
- ☐ Other

Supporting Information

- ☐ Photographs
- ☐ Contractor Information
- ☐ Engineering Information
- ☐ Other

Property Owner Signature

Date

Township Use Only

Date Received:

Reviewed By:

Inspection Date:

Disposition:

- ☐ Notice Affirmed
- ☐ Notice Modified
- ☐ Notice Rescinded

☐ Extension Granted

Comments:

Decision Issued:

Public Works Director

FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-92

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND
CERTIFYING THEM TO THE COUNTY AUDITOR**

The Board of Township Trustees of Fairfield Township, Butler County, Ohio, met in regular session on the 27th day of October 2026, at the office of Fairfield Township Trustees with the following members present: Trustee Berding, Trustee Hartkemeyer, and Trustee McAbee and Trustee _____ moved the adoption of the following Resolution:

WHEREAS: The Board of Township Trustees of Fairfield Township in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding Fiscal Year commencing January 1, 2027; and

WHEREAS: The Budget Commission of Butler County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board and what part thereof is without, and what part within the ten-mill limitation; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board of Township Trustees of Fairfield Township, Butler County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted.

SECTION 2: That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten-mill limitation per the attached rates.

SECTION 3: The Fiscal Officer is hereby authorized and directed to certify a copy of this Resolution to the County Auditor of Butler County, Ohio.

SECTION 4: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 5: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 6: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 7: This resolution shall take effect at the earliest period allowed by law.

Adopted: October 27, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR

Board of Township Trustees

Rev. Code, Secs. 5705.34, 5705.35

The Board of Trustees of **FAIRFIELD TOWNSHIP**, Butler County, Ohio, met in _____
(regular or special)
session on the _____ day of _____, 20_____, at the office of
_____ with the following members present:

_____ moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of **FAIRFIELD TOWNSHIP**, Butler County, Ohio
in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding
fiscal year commencing January 1, 2027; and

WHEREAS, the Budget Commission of Butler County, Ohio has certified its action thereon to the
Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied
by this Board, and what part thereof is without, and what part within the ten mill tax limitation;
therefore, be it

RESOLVED, By the Board of Trustees of **FAIRFIELD TOWNSHIP**, Butler County, Ohio,
that the amounts and rates, as determined by the Budget Commission in its certification, be and the
same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of
each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	AMOUNT APPROVED BY BUDGET COMMISSION INSIDE 10 MILL LIMITATION	AMOUNT TO BE DERIVED FROM LEVIES OUTSIDE 10 MILL LIMITATION	COUNTY AUDITOR'S ESTIMATE OF TAX RATE TO BE LEVIED	
			INSIDE 10 MILL LIMIT	OUTSIDE 10 MILL LIMIT
GENERAL FUND	239,000.00		0.29	
ROAD & BRIDGE FUND	823,000.00		1.00	
CEMETERY FUND				
LIGHTING FUND				
GARBAGE & WASTE DISPOSAL DISTRICT FUND				
POLICE DISTRICT FUND		2,215,000.00		5.90
CURRENT EXPENSES		2,355,000.00		5.00
FIRE DISTRICT FUND		3,693,000.00		4.49
PUBLIC SAFETY FUND		1,838,000.00		3.90
PARK LEVY FUND				
ZONING FUND				
MISCELLANEOUS FUNDS				
GENERAL (NOTE) BOND RETIREMENT FUND				
SPECIAL ASSESSMENT BOND FUND				
TRUST FUND				
BOND FUND				
FEDERAL REVENUE FUND				
TOTAL	1,062,000.00	10,101,000.00	1.29	19.29

=====

SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

=====

FUND	COUNTY AUDITOR'S ESTIMATE OF YIELD OF LEVY (Carry to Schedule A)	MAXIMUM RATE AUTHORIZED TO BE LEVIED
=====		
GENERAL FUND:		
Current expense levy authorized by voters on ,20 not to exceed years.	239,000.00	0.29
Current expense levy authorized by voters on ,20 not to exceed years.	823,000.00	1.00
TOTAL GENERAL FUND OUTSIDE 10 MILL LIMITATION	1,062,000.00	1.29
=====		
SPECIAL LEVY FUNDS:		
Levy authorized by voters on 2000(POLICE) not to exceed CONT. years.	2,215,000	5.90
Levy authorized by voters on 2009(CURRENT EXPENSE) not to exceed CONT years.	2,355,000	5.00
Levy authorized by voters on 11/03/15, (SAFETY SERVICES) not to exceed CONT years.	1,838,000	3.90
Levy authorized by voters on 2026(FIRE) not to exceed years.	3,693,000.00	4.49
Levy authorized by voters on not to exceed years.		0.00
Levy authorized by voters on not to exceed years.		0.00
Levy authorized by voters on not to exceed years.		0.00
Levy authorized by voters on not to exceed years.		0.00
Levy authorized by voters on not to exceed years.		0.00
Levy authorized by voters on not to exceed years.		0.00
=====		

and be it further

RESOLVED, That the Clerk of this Board be, and he/she is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

_____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Adopted the _____ day of _____, 20____.

Clerk of the Board of Township Trustees of

_____ Township
Butler County, Ohio.

=====

=====

CERTIFICATE OF COPY

ORIGINAL ON FILE

The State of Ohio, Butler County, ss.

I, _____, Clerk of the Board of Township Trustees of
_____ Township, in said County, and in whose custody the Files and Records of said Board
are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is
taken and copied from the original _____

now on file with said Board, that the foregoing has been compared by me with said original document
and that the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____, 20_____

Clerk of the Board of Township Trustees of

_____ Township
Butler County, Ohio

NOTE: A copy of this Resolution must be certified to the County Auditor before the first day of
October in each year, or at such later date as may be approved by the Board of Tax Appeals.

=====

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISS
AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITC
(BOARD OF TRUSTEES)

ADOPTED _____, 20_____

FILED _____, 20_____

TOWNSHIP CLERK

COUNTY AUDITOR

DEPUTY AUDITOR

=====

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-93**

RESOLUTION DISPERSING \$545,704.38 FROM THE TAX INCREMENT FINANCING (TIF) DISTRICTS FROM FUND NUMBERS 2904, 2906, 2908 AND 2910 FOR DISTRIBUTION OF TIF MONIES COLLECTED TO THE FAIRFIELD CITY SCHOOL DISTRICT.

WHEREAS: Under the TIF Agreements Fairfield Township signed an agreement with the Fairfield City School District to distribute a percentage amount of the TIF collection to them for each tax settlement; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the following payments for distribution of the collection of payment amount in lieu of taxes to the Fairfield City School District:

- \$375,165.71 to 2001 TIF Zone By-Pass 4/Princeton Road Tax Increment Financing Fund No. 2906 at 25%,
- \$38,617.81 to Gilmore Rd/StoryPoint Tax Increment Financing Fund No. 2904 at a rate of 25%,
- \$126,714.36 to Seward Rd Tax Increment Financing Fund No. 2908 at a rate of 62.3%; and
- \$5,206.50 for TIF Bridgewater Tax Increment Financing Fund No. 2910 at a rate of 62.3%.

SECTION 2: The Trustees of Fairfield Township do hereby dispense with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and do authorize the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: October 27, 2026.

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION:

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director

Fairfield City Schools - TIF Payment for 2025 (paid in 2026)

	Fund 2906 TIF - Princeton Rd 25%	Fund 2908 TIF - Seward Rd Make whole (62.3% for 2025)	Fund 2904 TIF - StoryPoint 25%	Fund 2910 TIF - Bridgewater Make whole (62.3% for 2025)
Amount Sent to Neyer	1,500,662.85	740,650.65	154,471.22	8,357.15
		537,256.82		
	1,500,662.85	203,393.83	154,471.22	8,357.15
	375,165.71	126,714.36	38,617.81	5,206.50

TOTAL \$ 545,704.38

TAX SETTLEMENT CASH POSTING

<u>Fund</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
General	93,751.31	Property Tax Revenue	1000-101-0000
Police	874,851.93	Property Tax Revenue	2081-101-0000
Fire	920,656.70	Property Tax Revenue	2111-101-0000
Road/Bridge	323,280.46	Property Tax Revenue	2031-101-0000
Safety Service	813,957.24	Property Tax Revenue	2191-101-0000
General	(466.83)	Tax Collection Fees	1000-110-314-0000
Police	(4,303.01)	Tax Collection Fees	2081-210-314-0000
Fire	(4,548.15)	Tax Collection Fees	2111-220-314-0000
Road/Bridge	(1,609.75)	Tax Collection Fees	2031-330-314-0000
Safety Service	(3,533.32)	Tax Collection Fees	2191-110-314-0000
General	(4,977.94)	Health Fund Distribution	1000-110-314-4910
General	(982.97)	Election Fees	1000-110-314-4909
Twp. Nuisance		Assessment Zoning Dept	1000-891-1031
Gasoline Tax		FF Twp Street Imp	2021-891-1050
Special Asses Lighting	87,310.49	FF Twp Street Light	2401-601-0000
Bridgewater TIF	8,357.35	Bridgewater TIF	2910-807-0000
TIF - Princeton Rd	1,500,662.85	ByPass 4/Princeton TIF	2906-807-0000
TIF - Seward Rd	740,650.66	Seward Rd TIF	2908-807-0000
TIF - Gilmore Rd	154,471.22	StoryPoint TIF	2904-807-0000

5,497,528.24

6-01-25

BUTLER COUNTY
 APPROPRIATION SHEET - 2ND HALF FY 2023 COLLECT 2026
 REAL PROPERTY
 FAIRFIELD TOWNSHIP

Page 14
SY 10400H

DISPOSITION	OSP	FND	TV	REAL P/A EXC	REAL P/A CUR	NON P/A EXC	NON P/A CUR	PUR. UNL EXC	PUR. UNL CUR	TOTAL ACCURIES
GENERAL FUND	01			584.31	45,976.92	*	4,111.41	*	3,915.44	97,751.31
POLICE	02			5,177.30	155,586.99	*	57,557.67	*	60,134.97	478,451.93
CURRENT EXPENSE	03			5,116.11	817,661.85	*	33,833.01	*	45,115.73	970,436.70
ROAD AND BRIDGE	04			2,078.73	296,469.33	*	14,572.13	*	10,160.17	323,780.45
SAFETY SERVICES	05			4,841.54	211,014.41	*	43,916.64	*	40,018.65	813,557.34
TOTALS:				18,317.01	1,416,138.65	*	169,056.02	*	167,160.96	3,026,497.64
				ADJUSTMENT	ADD FEES	REA FEES	TRAS FEES	DRFAC	INCL FEES	SUB TOTAL
GENERAL FUND	01				(192.89)		(239.37)	(31.67)		97,784.43
POLICE	02				(1,241.41)		(1,113.50)	(305.10)		870,514.92
CURRENT EXPENSE	03				(1,813.01)		(2,335.89)	(373.15)		916,104.35
ROAD AND BRIDGE	04				(665.13)		(115.07)	(119.53)		321,670.71
SAFETY SERVICES	05				(1,447.63)		(1,814.12)	(216.73)		810,413.92
SUBTOTAL				-	(1,917.93)	*	(2,477.85)	(1,045.15)	*	3,017,036.58
1ST ADVANCE	03		D							*
1ST ADVANCE	03		D							*
2ND ADVANCE	01		D							*
2ND ADVANCE	02		D							*
2ND ADVANCE	03		D							*
HEALTH FUND CONTRIBUTION			D		(1,977.91)					(1,977.91)
ELECTION FEES			D		(317.97)					(317.97)
FAIRFIELD TWP MISCELLANEOUS			R							*
FAIRFIELD TWP STREET LIGHT			R							*
FAIRFIELD TWP STREET LIGHT			R		87,310.49					87,310.49
FAIRFIELD TWP			R							*
BYPASS 4 / DANFORTH			R		1,500,661.85					1,500,661.85
SEWARD RD TWP			R		740,650.66					740,650.66
STONEYBROOK			R		151,471.22					151,471.22
BRIDGE/WATER TWP			R		8,337.35					8,337.35
SUB TOTALS:					2,485,431.65					2,485,431.65
TOTALS:					5,511,979.30	(5,917.95)	(2,477.85)	(1,045.15)	*	5,497,518.74

1

\$5,497,528.24

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-94**

**RESOLUTION AUTHORIZING PAYMENT OF \$540,853.52 TO THE BUTLER COUNTY FINANCE
AUTHORITY AS OUTLINED IN THE DEVELOPMENT AGREEMENT FOR THE SEWARD ROAD
DEVELOPMENT PAID FROM THE SEWARD ROAD TIF 2908.**

WHEREAS: The Fairfield Township Board of Trustees entered into a multi-party Agreement to enhance the Economic Development of the Township, the County and the region for the Seward Road area (Resolution No. 23-110); and

WHEREAS: This project will bring additional jobs and increased revenue to the Township;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes payment of \$540,853.52 to the Butler County Finance Authority for the Infrastructure improvements set forth in the Development Agreement (Res. No. 23-110) which is attached hereto and incorporated herein by reference.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: October 27, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director

\$1,040,000
Butler County Port Authority
Special Obligation TIF Revenue Bonds, Series 2023
(Fairfield Roadway Project) (Tax-Exempt)

Date: October 21, 2026

To: Butler County Port Authority, Attn: Joshua Smith
Frost Brown Todd, Attn: Patrick Woodside
Fairfield Township, Attn: Kim Lapensee, Shelly Schultz, and Patty Moore
Geis Consulting Group, Attn: Ken Geis
Fairfield Logistics Master Developer, Attn: Jessica Chung
Keating Muething & Klekamp, Attn: Andrew Spoor
Cuyahoga River Capital, Attn: Ryan Stefan, Mike Armagno, and Matt DeGrandis
Argent Institutional Trust Company, Attn: Cheri Scott-Geraci and Bart Trindeitmar

From: The Incentive Review Group

Subject: Administrator's Semi-Annual Report for October 15, 2026

INTRODUCTION

The Butler County Port Authority (the “**Port**”) issued the \$1,040,000 Special Obligation TIF Revenue Bonds, Series 2023 (Fairfield Roadway Project) (Tax-Exempt) (the “**Bonds**”) pursuant to a Trust Agreement dated as of August 1, 2023 (the “**Original Indenture**”) as amended by the First Supplement to the Trust Agreement dated as of September 1, 2024 (the “**Supplement**” and together with the Original Indenture, the “**Indenture**”) on August 16, 2023. The Bonds were issued to finance certain improvements to Seward Road, and Tylersville Road at its intersection with Seward Road, located in Fairfield Township (the “**Township**”) necessary to support the operation of the Development. The Development is an industrial park in the Township anticipated to contain approximately 850,000 square feet to 1,400,000 square feet of warehouse, distribution center, and/or light manufacturing buildings being developed by Fairfield Logistics Master Developer, LLC (the “**Developer**”).

The parcels comprising the Development are subject to service payments in lieu of taxes (the “**Statutory Service Payments**”) in an amount equal to the amount of real property taxes that would have been paid on the parcels had an exemption not been granted pursuant to the Township’s Resolution No. 18-154 (the “**TIF Resolution**”). The Bonds are to be repaid by the Pledged Revenues, which are primarily comprised of the net Statutory Service Payments and any property tax rollback payments (collectively, the “**Township-Received Payments**”) available after the payment of the compensation owed to the Fairfield City School District Board of Education (the “**School District**”) and the Butler Technology and Career Development Schools (the “**JVSD**” and together with the School District, the “**School Districts**”) pursuant to the School Compensation Agreement dated as of April 12, 2022 (the “**School Compensation Agreement**”).

Any term used and not defined herein is used with the meaning given in Section 1: Definitions of the Indenture.

DISCLOSURES

The Cooperative Agreement requires that an entity designated as the administrator completes certain tasks with respect to the Bonds. The Incentive Review Group (the “**Administrator**”) has agreed to act as the administrator pursuant to the Administration Agreement dated as of August 1, 2023 (the “**Administration Agreement**”). The Cooperative Agreement and Administration Agreement require the Administrator to prepare and deliver a copy of the Administrator’s Semi-Annual Report to the Township, the Issuer, the Trustee, and any Holders by April 15 and October 15 of each year. Each Administrator’s Semi-Annual Report is required to contain the following information:

Reporting Requirement #1: The amount of Township-Received Payments, all of which shall be transferred by the Township to the Trustee pursuant to the Cooperative Agreement.

Reporting Requirement #2: The amount owed to each of the School Districts, the Developer, and the Township under the School Compensation Agreement and the TIF Agreement.

Reporting Requirement #3: The balance of all accounts and funds held under the Indenture.

This report is intended to meet the requirements of the Administrator’s Semi-Annual Report for October 15, 2026 and contains the required information in the order listed above.

REPORTING REQUIREMENT #1: TOWNSHIP-RECEIVED PAYMENTS

The Township-Received Payments are equal to the Statutory Service Payments provided for in the Tax Increment Financing Agreement dated April 12, 2022 (the “**TIF Agreement**”), less any fees charged by the County, and the Property Tax Rollback Payments. According to the Butler County Auditor, net Statutory Service Payments in the amount of \$740,650.66 were collected and remitted to the Township for the second settlement of Tax Year 2025 (collection year 2026). Of this amount, \$540,853.52 will be remitted to the Trustee as Township-Received Payments and \$199,797.14, representing the net Statutory Service Payments produced by the Duke Realty Parcel (PIN A0300007000030T), will be retained by the Township. No Property Tax Rollback Payments were received. As a result, the Township-Received Payments for the second settlement of Tax Year 2025 are equal to \$540,853.52. Table 1 provides a summary of the allocation between the Duke Realty Parcel service payments and the Township-Received Payments.

Table 1: Summary of Township-Received Payments

Parcel	TIF Period	TIF Incremental Value	Gross Service Payments	Auditor Fees	Net Service Payments
Duke Realty Payments:					
A0300007000030T	N/A	\$19,810,020.00	\$200,532.98	(\$735.84)	\$199,797.14
Duke Realty Payments		\$19,810,020.00	\$200,532.98	(\$735.84)	\$199,797.14
Township-Received Payments					
A0300007000035T	Initial	\$22,076,070.00	\$223,471.84	(\$820.01)	\$222,651.83
A0300007000036T	Initial	\$31,465,770.00	\$318,521.76	(\$1,168.79)	\$317,352.97
A0300007000037T	Initial	\$128,010.00	\$851.84	(\$3.13)	\$848.71
Township-Received Payments		\$53,669,850.00	\$542,845.44	(\$1,991.92)	\$540,853.52

As further described in the TIF Agreement, the Township-Received Payments must be allocated between the Initial Period Service Payments and the Residual Period Service Payments. The Initial Period Service Payments are the Statutory Service Payments attributable to each parcel for the first ten years commencing with the first year that the parcel has any improvement value appearing on the tax records of the County. The Residual Period Service Payments are the Statutory Service Payments attributable to each parcel for the remaining term of the TIF exemption on such parcel. As shown in Table 1, the Township-Received Payments for the second half of Tax Year 2025 are Initial Period Service Payments.

REPORTING REQUIREMENT #2: ALLOCATION OF TOWNSHIP-RECEIVED PAYMENTS

The Township-Received Payments are to be remitted to the Trustee by May 15 and November 15 of each year. Once remitted to the Trustee, the Township-Received Payments are deposited to the Revenue Fund. In accordance with Section 4(b) of the Indenture, the amounts on deposit in the Revenue Fund are to be allocated to the School District Payments, Bond expenses, reimbursements to the Developer for Qualifying Costs, and Township payments on each Interest Payment Date (i.e., June 1 and December 1). As described above, Township-Received Payments of \$540,853.52 will be remitted to the Trustee for deposit in the Statutory Service Payment Account of the Revenue Fund. The Township-Received Payments are expected to be allocated as shown in Table 2. The amounts shown in Table 2 are further described herein.

Table 2: December 1, 2026 Allocation Summary

Township-Received Payments to be Remitted	\$540,853.52
(1) School District Payments	\$194,707.27
(2) Bond Expenses	\$58,081.89
(3) Amount payable to the Developer	\$261,021.69
(4) Amount payable to the Township	\$27,042.68
Remaining Township-Received Payments	\$0.00

School District Payments:

The School Compensation Agreement provides for the School District and JVSD to be paid School District Payments from the Township-Received Payments. The School District Payments owed to the School District are equal to (i) from the Initial Period Service Payments received by the Township, an amount equal to the product of (a) the Initial Period Service Payments received by the Township attributable to the immediately preceding tax year, multiplied by (b) 36%, multiplied by (c) the ratio of the School District millage divided by the Combined School District millage (i.e., the sum of the School District millage and the JVSD millage) (the “Initial Period School Compensation”) and (ii) from Residual Period Service Payments received by the Township, an amount equal to the product of (a) the Residual Period Service Payments received by the Township attributable to the immediately preceding tax year, multiplied by (b) the ratio of the School District millage divided by the total effective millage (the “Residual Period School Compensation”).

As shown in Table 3, the Initial Period School Compensation payable on December 1, 2026 is equal to \$184,588.00. There is no Residual Period School Compensation owed at this time. As a result, the total School District Payment owed to the Fairfield City School District is \$184,588.00.

Table 3: Fairfield City School District Compensation

	Net Service Payments	Allocation Percentage	School District Millage	Combined Millage ^[1]	School District Compensation
Initial Period Parcels – Class II	\$540,004.80	36%	35.230060	37.160060	\$184,304.99
Initial Period Parcels – Class I	\$848.71	36%	24.239603	26.169603	\$283.00
Residual Period Parcels – Class II	\$0.00	100%	35.230060	57.844579	\$0.00
Total	\$540,853.52				\$184,588.00

^[1] For the Initial Period Service Payments, the millage shown represents the sum of the School District and JVSD millage. For the Residual Period Service Payments, the amount shown represents the total effective millage.

The School District Payments owed to the JVSD are equal to (i) from the Initial Period Service Payments received by the Township, an amount equal to the product of (a) the Initial Period Service Payments received by the Township attributable to the immediately preceding tax year, multiplied by (b) 36%, multiplied by (c) the ratio of the JVSD millage divided by the Combined School District millage (the “Initial Period JVSD Compensation”) and (ii) from Residual Period Service Payments received by the Township, an amount equal to the product of (a) the Residual Period Service Payments received by the Township attributable to the immediately preceding tax year, multiplied by (b) the ratio of the JVSD millage divided by the total effective millage (the “Residual Period JVSD Compensation”).

As shown in Table 4, the Initial Period JVSD Compensation payable on December 1, 2026 is equal to \$10,119.27. There is no Residual Period JVSD Compensation owed at this time. As a result, the total School District Payment owed to the Butler Technology and Career Development Schools is \$10,119.27.

Table 4: Butler Technology and Career Development Schools Compensation

	Net Service Payments	Allocation Percentage	JVSD Millage	Combined Millage ^[1]	JVSD Compensation
Initial Period Parcels – Class II	\$540,004.80	36%	1.930000	37.160060	\$10,096.74
Initial Period Parcels – Class I	\$848.71	36%	1.930000	26.169603	\$22.53
Residual Period Parcels – Class II	\$0.00	100%	1.930000	57.844579	\$0.00
Total	\$540,853.52				\$10,119.27

^[1] For the Initial Period Service Payments, the millage shown represents the sum of the School District and JVSD millage. For the Residual Period Service Payments, the amount shown represents the total effective millage.

Bond Expenses:

The Township-Received Payments remitted to the Trustee will be used to pay the Bond expenses payable on December 1, 2026. As shown in Table 5, Bond expenses due on December 1, 2026 of \$58,081.89 are expected to be paid from the Township-Received Payments. Each of these expenses are described in the following subsections.

Table 5: December 1, 2026 Bond Expenses

Amount required to be deposited to the Rebate Fund	\$0.00
Amount to be deposited to the Debt Service Fund:	
Interest payment due on December 1, 2026	\$30,663.75
Principal payment due on December 1, 2026	\$25,000.00
<i>Subtotal: Amount to be deposited to the Debt Service Fund</i>	<i>\$55,663.75</i>
Amount to be deposited to the Administrative Expense Fund:	
Port's fee for Bond Year 2026 ^[1]	\$10,012.50
Administrator's fee for Bond Year 2026	\$7,500.00
Trustee's fee for Bond Year 2026	\$3,000.00
<i>Subtotal: Amount to be deposited to the Administrative Expense Fund</i>	<i>\$20,512.50</i>
Amount to be deposited to the Debt Service Reserve Fund	\$0.00
Additional amounts to be deposited to the Administrative Expense Fund	\$0.00
Less Available Funds:	
Available balance of the Statutory Service Payment Account	(\$9,796.25)
Available balance of the Administrative Expense Account	(\$2,642.50)
Available balance of the Debt Service Reserve Fund	(\$5,835.61)
<i>Subtotal: Available funds</i>	<i>(\$18,094.36)</i>
Total Bond Expenses payable on December 1, 2026	\$58,081.99

^[1] Includes the unpaid Port fees for Bond Years 2023 through 2026.

Rebate Fund: The Trustee shall transfer to the Rebate Fund, the amount required pursuant to Section 4(e) of the Indenture. As of the date of this report, the Administrator is not aware of any required deposits to the Rebate Fund.

Debt Service Fund: The Trustee shall transfer to the Debt Service Fund, the amount sufficient to pay debt service on the Bonds on December 1, 2026. The debt service payable on December 1, 2026 is comprised of an interest payment of \$30,663.75, which represents six months of interest on the outstanding Bonds of \$975,000.00 at an interest rate of 6.29%, and a principal payment of \$25,000.00. The Township-Received Payments required to fund these amounts are reduced by the amount on deposit in the Statutory Service Payment Account and the excess on deposit in the Debt Service Reserve Fund.

Administrative Expense Fund: The Trustee shall transfer to the Administrative Expense Fund, 50% of the amount of Scheduled Administrative Expenses due and payable on December 1, 2026. The Scheduled Administrative Expenses for Bond Year 2026 are comprised of the Port's fee of \$2,350.00, the Administrator's fee of \$7,500.00, and the Trustee's fee of \$3,000.00. In addition, the Port's unpaid fees for Bond Years 2023 through 2025 totaling to \$7,662.50 must be transferred to the Administrative Expense Fund. The Township-Received Payments required to fund these amounts are reduced by the amount on deposit in the Administrative Expense Fund.

Debt Service Reserve Fund: The Trustee shall transfer to the Debt Service Reserve Fund the amount sufficient to restore the amount therein to the Debt Service Reserve Requirement. Pursuant to Section 1 of the Indenture, as amended, the Debt Service Reserve Requirement is equal to \$43,780.40. As of September 30, 2026, the balance of the Debt Service Reserve Fund was \$49,616.01. As a result, the Debt Service Reserve Fund is fully funded, and no amounts are required to be deposited on December 1, 2026.

Additional Amount to the Administrative Expense Fund: The Trustee shall transfer to the Administrative Expense Fund, an amount necessary to pay unscheduled administrative expenses due or expected to become due prior to December 1, 2026. As of the date of this report, the Administrator has no knowledge of any unscheduled administrative expenses expected to become due prior to December 1, 2026.

Developer Reimbursement for Qualifying Costs:

Pursuant to the TIF Agreement, the Developer may be reimbursed for eligible Public Infrastructure Improvements not otherwise reimbursed from proceeds of the Bonds (the "Qualifying Costs"), plus interest on those Qualifying Costs from the date they were incurred at the annual rate of 7.00%. To receive reimbursement for the Qualifying Costs, a Cost Certificate must be filed by the Developer and approved by the Township's Fiscal Officer.

Pursuant to the Cost Certificate dated as of June 23, 2023, and approved by the Township on July 11, 2023, Qualifying Costs in the amount of \$15,124,406.73 were incurred. Based on discussions with the Developer's counsel, interest is calculated on the Qualifying Costs commencing with the approval date of

the Cost Certificate. Interest in the aggregate amount of \$3,888,249.73 will have accrued on the Qualifying Costs through December 1, 2026.

As further described in the TIF Agreement, to the extent that there are Township-Received Payments representing Initial Period Service Payments available following the payment of the School District Payments, the Bond expenses, and a portion of the amount due to the Township as described below, they shall be paid to the Developer in an amount up to the Qualifying Costs plus the interest accrued through the payment date. To date, the Developer has received payments for Qualifying Costs totaling \$884,046.01. As a result, Qualifying Costs in the aggregate amount of \$18,128,610.45 (\$15,124,406.73 + \$3,888,249.73 – \$884,046.01 = \$18,128,610.45) will be outstanding as of December 1, 2026.

As shown in Table 6 and described herein, there are expected to be Initial Period Service Payments of \$261,021.69 available following the required payments on December 1, 2026. As a result, the Developer is expected to receive a reimbursement of \$261,021.69 for Qualifying Costs on December 1, 2026.

Table 6: Reimbursement of Qualifying Costs	
Qualifying Costs outstanding as of June 1, 2026	\$17,515,565.65
Accrued interest on the Qualifying Costs through December 1, 2026 ^[1]	\$613,044.80
<i>Total Qualifying Costs as of December 1, 2026</i>	\$18,128,610.45
Qualifying Costs to be paid on December 1, 2026	\$261,021.69
Total Qualifying Costs owed after December 1, 2026	\$17,867,588.76

^[1] Calculated as the sum of the accrued interest owed on the Qualifying Costs outstanding from June 1, 2026 to December 1, 2026.

Township Payments:

Pursuant to the TIF Agreement, to the extent that there are Township-Received Payments representing Initial Period Service Payments available following the payment of the School District Payments and the Bond expenses, an amount up to 5.00% of the total Initial Period Service Payments received by the Township may be returned to the Township prior to the reimbursement of Qualifying Costs to the Developer. As described above, Initial Period Service Payments of \$540,853.52 were received by the Township, resulting in a payment of Initial Period Service Payments of up to \$27,042.68 to the Township. As shown in Table 2, there are sufficient funds to make the full payment of \$27,042.68 to the Township on December 1, 2026.

REPORTING REQUIREMENT #3: FUND BALANCES

Table 7 provides the fund balances as of September 30, 2026. A reconciliation of the cash inflows and outflows to the funds and accounts held by the Trustee from the issuance of the Bonds through September 30, 2026 is included as Exhibit 1, attached hereto.

Table 7: Fund Balances as of September 30, 2026

Administrative Expense Fund	\$2,462.50
Capitalized Interest Account	\$0.00
Debt Service Fund	\$0.00
Debt Service Reserve Fund	\$49,616.01
Minimum Service Payment Account	\$0.00
Project Fund	\$18,426.00
Rebate Fund	\$0.00
School District Payment Account	\$0.00
Statutory Service Payment Account ^[1]	\$9,796.25

^[1] Does not include the Township-Received Payments to be remitted for the second settlement of Tax Year 2025.

**Butler County Port Authority
Fairfield Roadway Project**

Exhibit 1: Account Activity Through September 30, 2026

Administrative Expense Fund - 14085079687	2023	2024	2025	2026
Beginning balance	\$0.00	\$2,600.00	\$5,200.00	\$2,462.50
Additional proceeds:				
Deposit from Developer for Supplement fees	\$0.00	\$500.00	\$0.00	\$0.00
Transfers:				
From the Capitalized Interest Account - 14085079657	\$13,100.00	\$0.00	\$0.00	\$0.00
From the Statutory Service Payment Account - 14085079637	\$0.00	\$13,100.00	\$7,762.50	\$0.00
From the Project Fund - 14085079627	\$3,000.00	\$0.00	\$0.00	\$0.00
To the Debt Service Fund - 14085079706	(\$3,000.00)	\$0.00	(\$3,000.00)	\$0.00
Disbursements:				
Administrator fee	(\$7,500.00)	(\$7,500.00)	(\$7,500.00)	\$0.00
Trustee fee	(\$3,000.00)	(\$3,500.00)	\$0.00	\$0.00
Investment income	\$0.00	\$0.00	\$0.00	\$0.00
Ending balance	\$2,600.00	\$5,200.00	\$2,462.50	\$2,462.50

Capitalized Interest Account - 14085079657	2023	2024	2025	2026
Beginning balance	\$0.00	\$260.18	\$0.92	\$0.00
Additional proceeds:				
Deposit of Bond proceeds	\$31,997.96	\$0.00	\$0.00	\$0.00
Transfers:				
To the Administrative Expense Fund - 14085079687	(\$13,100.00)	\$0.00	\$0.00	\$0.00
To the Debt Service Fund - 14085079706	(\$18,897.96)	(\$272.19)	(\$0.92)	\$0.00
Disbursements	\$0.00	\$0.00	\$0.00	\$0.00
Investment income	\$260.18	\$12.93	\$0.00	\$0.00
Ending balance	\$260.18	\$0.92	\$0.00	\$0.00

Debt Service Fund - 14085079706	2023	2024	2025	2026
Beginning balance	\$0.00	\$0.00	\$0.00	\$0.00
Additional proceeds	\$0.00	\$0.00	\$0.00	\$0.00
Transfers				
From the Capitalized Interest Account - 14085079657	\$18,897.96	\$272.19	\$0.92	\$0.00
From the Statutory Service Payment Account - 14085079637	\$0.00	\$65,143.81	\$110,415.08	\$51,292.75
From the Administrative Expense Fund - 14085079687	\$3,000.00	\$0.00	\$3,000.00	\$0.00
Disbursements				
Debt service on the Bonds	(\$18,897.96)	(\$65,416.00)	(\$110,416.00)	(\$51,292.75)
Trustee fee	(\$3,000.00)	\$0.00	(\$3,000.00)	\$0.00
Investment income	\$0.00	\$0.00	\$0.00	\$0.00
Ending balance	\$0.00	\$0.00	\$0.00	\$0.00

Debt Service Reserve Fund - 14085079697	2023	2024	2025	2026
Beginning balance	\$0.00	\$44,304.40	\$46,515.25	\$48,389.68
Additional proceeds:				
Deposit of Bond proceeds	\$43,780.40	\$0.00	\$0.00	\$0.00
Transfers	\$0.00	\$0.00	\$0.00	\$0.00
Disbursements	\$0.00	\$0.00	\$0.00	\$0.00
Investment income	\$524.00	\$2,210.85	\$1,874.43	\$1,226.33
Ending balance	\$44,304.40	\$46,515.25	\$48,389.68	\$49,616.01

Minimum Service Payment Account - 14085079647	2023	2024	2025	2026
Beginning balance	\$0.00	\$0.00	\$0.00	\$0.00
Additional proceeds	\$0.00	\$0.00	\$0.00	\$0.00
Transfers	\$0.00	\$0.00	\$0.00	\$0.00
Disbursements	\$0.00	\$0.00	\$0.00	\$0.00
Investment income	\$0.00	\$0.00	\$0.00	\$0.00
Ending balance	\$0.00	\$0.00	\$0.00	\$0.00

Project Fund - 14085079627	2023	2024	2025	2026
Beginning balance	\$0.00	\$14,598.03	\$17,274.47	\$17,970.57
Additional proceeds:				
Deposit of Bond proceeds	\$937,379.24	\$0.00	\$0.00	\$0.00
Transfers:				
To the Administrative Expense Fund - 14085079687	(\$3,000.00)	\$0.00	\$0.00	\$0.00
Disbursements:				
Requisition for project costs	(\$800,000.00)	\$0.00	\$0.00	\$0.00
AL Neyer LLC	(\$5,000.00)	\$0.00	\$0.00	\$0.00
Butler County Port Authority	(\$11,151.11)	\$0.00	\$0.00	\$0.00
DA Davidson & Co	(\$20,800.00)	\$0.00	\$0.00	\$0.00
Frost Brown Todd LLC	(\$30,000.00)	\$0.00	\$0.00	\$0.00
The Incentive Review Group	(\$5,000.00)	\$0.00	\$0.00	\$0.00
Keating Muething & Klekamp PLL	(\$20,000.00)	\$0.00	\$0.00	\$0.00
Thompson Hine LLP	(\$15,000.00)	\$0.00	\$0.00	\$0.00
Walter Haverfield LLP	(\$15,000.00)	\$0.00	\$0.00	\$0.00
Schroeder Maudrell Barbieri & Powers LLP	(\$7,500.00)	\$0.00	\$0.00	\$0.00
Investment income	\$9,669.90	\$2,676.44	\$696.10	\$455.43
Ending balance	\$14,598.03	\$17,274.47	\$17,970.57	\$18,426.00

Rebate Fund - 14085079667	2023	2024	2025	2026
Beginning balance	\$0.00	\$0.00	\$0.00	\$0.00
Additional proceeds	\$0.00	\$0.00	\$0.00	\$0.00
Transfers	\$0.00	\$0.00	\$0.00	\$0.00
Disbursements	\$0.00	\$0.00	\$0.00	\$0.00
Investment income	\$0.00	\$0.00	\$0.00	\$0.00
Ending balance	\$0.00	\$0.00	\$0.00	\$0.00

School District Payment Account - 14085079677	2023	2024	2025	2026
Beginning balance	\$0.00	\$0.00	\$0.00	\$0.00
Additional proceeds	\$0.00	\$0.00	\$0.00	\$0.00
Transfers	\$0.00	\$0.00	\$0.00	\$0.00
Disbursements	\$0.00	\$0.00	\$0.00	\$0.00
Investment income	\$0.00	\$0.00	\$0.00	\$0.00
Ending balance	\$0.00	\$0.00	\$0.00	\$0.00

Statutory Service Payment Account - 14085079637	2023	2024	2025	2026
Beginning balance	\$0.00	\$0.00	\$63,794.62	\$1,629.09
Additional proceeds:				
Deposit of Statutory Service Payments	\$0.00	\$311,852.50	\$1,072,174.67	\$536,795.52
Transfers:				
To the Debt Service Fund - 14085079706	\$0.00	(\$65,143.81)	(\$110,415.08)	(\$51,292.75)
To the Administrative Expense Fund - 14085079687	\$0.00	(\$13,100.00)	(\$7,762.50)	\$0.00
Disbursements:				
School District Compensation	\$0.00	(\$106,486.59)	(\$365,938.66)	(\$183,202.98)
JVSD Compensation	\$0.00	(\$5,780.31)	(\$20,044.23)	(\$10,043.41)
Township Compensation		(\$6,373.18)	(\$62,828.17)	(\$26,839.78)
Payment of Qualifying Costs to the Developer	\$0.00	(\$53,846.42)	(\$569,241.09)	(\$260,958.50)
Investment income	\$0.00	\$2,672.43	\$1,889.53	\$3,709.06
Ending balance	\$0.00	\$63,794.62	\$1,629.09	\$9,796.25

**Butler County Port Authority
Fairfield Roadway Project**

Exhibit 2: Annual Debt Service Charges

Tax Year	Collection Year	Bond Year	Debt Service		Administrative Expenses			Available Funds	Net Expenses
			Principal	Interest	Total	IRG	Port	Trustee	Total
2022	2023	12/1/2023	\$0	\$18,898	\$18,898	\$7,500	\$2,600	\$3,000	\$13,100
2023	2024	12/1/2024	\$0	\$65,416	\$65,416	\$7,500	\$2,600	\$3,500	\$13,600
2024	2025	12/1/2025	\$45,000	\$65,416	\$110,416	\$7,500	\$2,463	\$3,000	\$12,963
2025	2026	12/1/2026	\$45,000	\$61,957	\$106,957	\$7,500	\$2,350	\$3,000	\$12,850
2026	2027	12/1/2027	\$50,000	\$59,126	\$109,126	\$7,500	\$2,219	\$3,000	\$12,719
2027	2028	12/1/2028	\$55,000	\$55,824	\$110,824	\$7,500	\$2,081	\$3,000	\$12,581
2028	2029	12/1/2029	\$60,000	\$52,364	\$112,364	\$7,500	\$1,919	\$3,000	\$12,419
2029	2030	12/1/2030	\$65,000	\$48,276	\$113,276	\$7,500	\$1,756	\$3,000	\$12,256
2030	2031	12/1/2031	\$70,000	\$44,187	\$114,187	\$7,500	\$1,581	\$3,000	\$12,081
2031	2032	12/1/2032	\$75,000	\$39,784	\$114,784	\$7,500	\$1,388	\$3,000	\$11,888
2032	2033	12/1/2033	\$80,000	\$35,795	\$115,795	\$7,500	\$1,200	\$3,000	\$11,700
2033	2034	12/1/2034	\$65,000	\$30,960	\$95,960	\$7,500	\$1,063	\$3,000	\$11,563
2034	2035	12/1/2035	\$30,000	\$27,413	\$57,413	\$7,500	\$981	\$3,000	\$11,481
2035	2036	12/1/2036	\$30,000	\$25,316	\$55,316	\$7,500	\$906	\$3,000	\$11,406
2036	2037	12/1/2037	\$35,000	\$23,381	\$58,381	\$7,500	\$813	\$3,000	\$11,313
2037	2038	12/1/2038	\$40,000	\$20,963	\$60,963	\$7,500	\$713	\$3,000	\$11,213
2038	2039	12/1/2039	\$40,000	\$18,383	\$58,383	\$7,500	\$613	\$3,000	\$11,113
2039	2040	12/1/2040	\$45,000	\$15,803	\$60,803	\$7,500	\$494	\$3,000	\$10,994
2040	2041	12/1/2041	\$50,000	\$12,739	\$62,739	\$7,500	\$363	\$3,000	\$10,863
2041	2042	12/1/2042	\$55,000	\$9,353	\$64,353	\$7,500	\$200	\$3,000	\$10,700
2042	2043	12/1/2043	\$105,000	\$5,160	\$110,160	\$0	\$0	\$0	\$0
			\$1,040,000	\$736,511	\$1,776,511	\$150,000	\$28,300	\$60,500	\$238,800
									(\$43,780)
									(\$111,079)
									\$1,904,233

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-95**

RESOLUTION APPROVING A THEN/NOW AUTHORIZING THE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH SWOCA (INFORMATION TECHNOLOGY CENTER) TO INSTALL NEW FIBER LINES WITHIN FIRESTATION 211 IN THE AMOUNT OF \$12,085.00 AND WILL BE PAID FROM THE FIRE FUND #2111.

- WHEREAS:** The Township uses SWOCA for IT and phone services for all its buildings; and
- WHEREAS:** The Township recently hired HGC to renovate Fire Station 211 to fix leaks in the building and replace energy components of the building to enhance efficiency; and
- WHEREAS:** Parts of the roof over the north side of the building will be demolished and there are four (4) fiber lines that run over the drop ceiling in the training room that will need to be moved to avoid being cut; and
- WHEREAS:** The existing fiber lines cannot be moved and will need to be cut and respliced to their new locations.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

- SECTION 1:** The Board hereby authorizes the Administrator to enter into an agreement with SWOCA to install new fiber lines within Fire Station 211 in the amount of \$12,085.00 and will be paid from the Fire Fund #2111.
- SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.
- SECTION 3:** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.
- SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.
- SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

Adopted: October 27, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbiere, Township Law Director



3611 Hamilton-Middletown Road - Hamilton, Ohio 45011-2241 - voice 513.867.1028 - fax 513.867.0754 - www.swoca.net

Chuck Goins
Fairfield Township
6032 Morris Road
Hamilton, Ohio 45011

10/06/2026

Chuck,

SWOCA is pleased to present Fairfield Township with this Project proposal as listed below.

Quote # FT-PR-270179

Fire 211 Fiber Reroute

Item	Desc	QTY	per	Each	Ext
Fiber Construction					
OTC	One Time Construction	1	Each	12,025.00	12,025.00
Group subtotal:					12,025.00
Cabling / Connectivity					
SFP-10G-LR=C	10GBASE-LR Long Range (SM) SFP Module - Compatible	2	Each	30.00	60.00
Group subtotal:					60.00
Total (USD):					12,085.00

Re-routing live fiber out of construction zone, run new Singlemode Cable to Admin building.
Note, this does NOT include adding data path to the bay/modular quarters. That will be quoted separately.

Signature for Fairfield Township

Name/Title

Acceptance Date

To proceed with this order, please submit your purchase order referencing quote FT-PR-270179 along with this acceptance to finance@swoca.net.

Quote Expires: 11/02/2026

Any quote or line item marked "Budgetary" is for planning purposes only, Purchase orders can NOT be accepted for these items.

SWOCA

3611 Hamilton Middletown Rd
Hamilton, OH 45011



**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-96**

**RESOLUTION ADOPTING A TOWNSHIP TEMPORARY STREET CLOSURE PERMIT
POLICY FOR FAIRFIELD TOWNSHIP**

WHEREAS: The Township has received a request from a business to have a block party on a cul-de-sac in an area zoned for retail uses and the township currently does not have a policy in place to address this request; and

WHEREAS: The Fairfield Township Board of Trustees believes it is necessary to develop a policy for the township that addresses these types of requests, imposes review criteria to consider the request, and requires safety elements for the applicant to provide; and

WHEREAS: The Board desires to adopt a new policy as set forth in the attached Policy designated as Exhibit A and incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board of Trustees hereby authorizes the adoption of a Township Temporary Street Closure Permit policy for Fairfield Township, attached hereto as Exhibit A.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: October 27, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director



TEMPORARY STREET CLOSURE PERMIT POLICY

I. Purpose

The purpose of this policy is to establish a consistent process for requesting the temporary closure of a public street or portion of a public street for community events, neighborhood gatherings, business promotions, special events, charitable activities, and other public or private events while protecting public safety, maintaining emergency access, and minimizing impacts to residents, businesses, and the traveling public.

II. Eligible Events

Examples include:

- Neighborhood block parties
- Cul-de-sac gatherings
- National Night Out
- Business grand openings
- Chamber of Commerce events
- Community festivals
- Farmers markets
- Charity walks or runs
- Holiday celebrations
- Car shows
- Outdoor business events
- Township-sponsored events

Approval is discretionary and subject to public safety considerations.

III. Street Classifications

Temporary street closure permits may be considered only for local Township streets, including:

- Residential streets
 - Residential cul-de-sacs
 - Local commercial streets owned and maintained by Fairfield Township
 - Streets within commercial developments where the Township has jurisdiction
 - Temporary street closures will not be approved under this policy for:
 - Collector streets
 - Arterial streets
 - County roads
 - State highways
 - Private streets not dedicated for public use (unless specifically authorized by the property owner and not requiring Township approval)
-

IV. Neighbor Notification and Approval

A. Notification

The applicant shall provide written notice of the proposed street closure to all residents, businesses, and property owners directly affected by the proposed closure. Notification shall be provided no fewer than fourteen (14) calendar days prior to the event unless otherwise approved by the Township Administrator.

The notification shall include, at a minimum:

- Name of the event;
- Date and hours of the proposed street closure;
- Location and limits of the closure;
- Applicants contact information; and
- Information regarding how questions or concerns may be directed to the Township.

Proof of notification shall be submitted with the permit application in a form acceptable to the Township.

B. Neighbor Approval

The Township Administrator may require written acknowledgment or approval from affected residents, businesses, or property owners when the proposed street closure is expected to materially impact property access, parking, deliveries, business operations, or the reasonable use and enjoyment of adjacent properties.

The Township Administrator may also require modifications to the proposed event, traffic control plan, or closure limits to minimize impacts to adjacent properties as a condition of permit approval.

Failure to obtain any required acknowledgments or approvals may be grounds for denial of the permit.

IV. Application Requirements

Applicants shall submit:

- Completed application
- Site map showing:
 - Closure limits
 - Barricade locations
 - Detour routes (if applicable)
 - Emergency access
- Event description
- Estimated attendance
- Event schedule
- Traffic control plan (when required)
- Proof of insurance (if required)
- Written permission from affected property owners when applicable

Applications should be submitted:

- **Neighborhood events:** at least **14 days** prior
 - **Commercial or large public events:** at least **30 days** prior
-

V. Review Criteria

Applications will be reviewed by:

- Township Administration
- Public Works
- Fire Department

- Police Department
- Other agencies as necessary

Review shall consider:

- Emergency vehicle access
 - Traffic impacts
 - Public safety
 - Parking availability
 - Access to surrounding businesses
 - Event size
 - Noise impacts
 - Previous compliance history
 - Construction conflicts
 - Weather-related concerns
-

VI. Commercial Area Requirements

When events occur in commercial areas, applicants may also be required to:

- Notify affected businesses.
 - Maintain pedestrian access to businesses.
 - Maintain ADA-compliant access.
 - Provide certified traffic control personnel if required.
 - Maintain customer parking where feasible.
 - Provide additional insurance coverage.
 - Pay costs associated with traffic control, police details, or Township personnel when required.
-

VII. Traffic Control

Depending on the event, the Township may require:

- Type III barricades
- MUTCD-compliant signage
- Detour signs
- Cones

- Certified flaggers
- Police traffic control
- Temporary no-parking zones

All traffic control devices shall comply with the **Manual on Uniform Traffic Control Devices (MUTCD)**.

VIII. Insurance

The Township may require liability insurance based on the nature of the event.

Insurance may be required for:

- Large attendance
- Commercial events
- Vendors
- Alcohol
- Live entertainment
- Inflatable attractions
- Road races
- Food trucks

The Township may require additional insured status.

IX. Fees

The Township may establish fees for:

- Permit processing
- Barricade rental
- Delivery of barricades
- Police services
- Public Works labor
- Cleanup
- Damage repair

Township-sponsored events may be exempt.

X. Permit Conditions

The permit holder shall:

- Comply with all permit conditions.
 - Maintain emergency access at all times.
 - Keep fire hydrants unobstructed.
 - Remove all litter and debris.
 - Restore the roadway to its original condition.
 - Remove barricades immediately following the event.
 - Follow all applicable Township ordinances.
-

XI. Revocation

The Township may suspend or revoke a permit if:

- Public safety is compromised.
- Permit conditions are violated.
- Severe weather creates unsafe conditions.
- Emergency response requires reopening the roadway.
- False information was provided on the application.

Fairfield Township

Temporary Street Closure Permit Policy - DRAFT

I. Purpose

The purpose of this policy is to establish a consistent process for requesting the temporary closure of a public street or portion of a public street for community events, neighborhood gatherings, business promotions, special events, charitable activities, and other public or private events while protecting public safety, maintaining emergency access, and minimizing impacts to residents, businesses, and the traveling public.

II. Eligible Events

Examples include:

- Neighborhood block parties
- Cul-de-sac gatherings
- National Night Out
- Business grand openings
- Chamber of Commerce events
- Community festivals
- Farmers markets
- Charity walks or runs
- Holiday celebrations
- Car shows
- Outdoor business events
- Township-sponsored events

Approval is discretionary and subject to public safety considerations.

III. Street Classifications

Temporary street closure permits may be considered only for local Township streets, including:

- Residential streets

- Residential cul-de-sacs
 - Local commercial streets owned and maintained by Fairfield Township
 - Streets within commercial developments where the Township has jurisdiction
 - Temporary street closures will not be approved under this policy for:
 - Collector streets
 - Arterial streets
 - County roads
 - State highways
 - Private streets not dedicated for public use (unless specifically authorized by the property owner and not requiring Township approval)
-

IV. Neighbor Notification and Approval

A. Notification

The applicant shall provide written notice of the proposed street closure to all residents, businesses, and property owners directly affected by the proposed closure. Notification shall be provided no fewer than fourteen (14) calendar days prior to the event unless otherwise approved by the Township Administrator.

The notification shall include, at a minimum:

- Name of the event;
- Date and hours of the proposed street closure;
- Location and limits of the closure;
- Applicant contact information; and
- Information regarding how questions or concerns may be directed to the Township.

Proof of notification shall be submitted with the permit application in a form acceptable to the Township.

B. Neighbor Approval

The Township Administrator may require written acknowledgment or approval from affected residents, businesses, or property owners when the proposed street closure is expected to materially impact property access, parking, deliveries, business operations, or the reasonable use and enjoyment of adjacent properties.

The Township Administrator may also require modifications to the proposed event, traffic control plan, or closure limits to minimize impacts to adjacent properties as a condition of permit approval.

Failure to obtain any required acknowledgments or approvals may be grounds for denial of the permit.

IV. Application Requirements

Applicants shall submit:

- Completed application
- Site map showing:
 - Closure limits
 - Barricade locations
 - Detour routes (if applicable)
 - Emergency access
- Event description
- Estimated attendance
- Event schedule
- Traffic control plan (when required)
- Proof of insurance (if required)
- Written permission from affected property owners when applicable

Applications should be submitted:

- **Neighborhood events:** at least **14 days** prior
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- False information was provided on the application.

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-97**

**RESOLUTION ADOPTING THE FAIRFIELD TOWNSHIP PARKING REGULATIONS;
ESTABLISHING NONCRIMINAL PARKING INFRACTIONS PURSUANT TO OHIO
REVISED CODE CHAPTER 4521; AUTHORIZING ENFORCEMENT.**

WHEREAS: Fairfield Township is a limited home rule township authorized to exercise limited powers of local self-government and limited police powers pursuant to Chapter 504 of the Ohio Revised Code; and

WHEREAS: Section 504.04 of the Ohio Revised Code authorizes a limited home rule township to adopt and enforce local police and other similar regulations that are not in conflict with general law; and

WHEREAS: Section 505.17 of the Ohio Revised Code authorizes a board of township trustees to adopt regulations governing vehicle parking within the township, subject to the requirements and limitations established by law; and

WHEREAS: The Fairfield Township Board of Trustees has determined that comprehensive and updated parking regulations are necessary to promote public safety, maintain reasonable access to public streets and property, provide adequate access for emergency vehicles, address long-term and improper parking, and establish consistent standards for parking within Fairfield Township; and

WHEREAS: The Fairfield Township Board of Trustees has reviewed the Fairfield Township Parking Regulations attached hereto as "Exhibit A" and incorporated herein by reference; and

WHEREAS: The Fairfield Township Board of Trustees has determined that violations of the regulations governing the standing or parking of vehicles should be treated as non-criminal parking infractions pursuant to Chapter 4521 of the Ohio Revised Code; and

WHEREAS: Section 4521.02 of the Ohio Revised Code authorizes a local authority to establish non-criminal parking infractions and requires the local authority to adopt a fine, prescribe an additional penalty for failure to timely answer, and establish the time within which a person issued a parking ticket must answer; and

WHEREAS: The Fairfield Township Board of Trustees desires to establish consistent procedures for the administration and enforcement of parking regulations within the Township and to provide residents, property owners, businesses, visitors, and law enforcement officers with clear standards regarding parking within the Township; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: ADOPTION OF PARKING REGULATIONS. The Fairfield Township Parking Regulations attached hereto as "Exhibit A" are hereby adopted and shall be enforced in accordance with their terms and applicable law.

SECTION 2: NON-CRIMINAL PARKING INFRACTIONS. Pursuant to Section 4521.02 of the Ohio Revised Code, any violation of a provision of the Fairfield Township Parking Regulations that regulates the standing or parking of a vehicle shall constitute a non-criminal parking infraction and shall not be considered a criminal offense for any

purpose. A person who commits a parking infraction shall not be arrested as a result of the commission of the infraction.

Parking infractions shall be processed and enforced in accordance with Chapter 4521 of the Ohio Revised Code.

SECTION 3: PARKING INFRACTION FINE AND ADDITIONAL PENALTY. A person who commits a parking infraction under the Fairfield Township Parking Regulations shall be subject to a fine in an amount equal to the fine established by the Butler County Area II Court for a substantively comparable parking violation, as established pursuant to Traffic Rule 13(C), subject to any maximum amount permitted by applicable law.

A person who fails to timely answer a parking ticket shall be subject to an additional penalty in an amount equal to the fine established by the Butler County Area II Court for a substantively comparable parking violation, as established pursuant to Traffic Rule 13(C), subject to any maximum amount permitted by applicable law.

SECTION 4: PARKING TICKET AND ANSWER. The Ohio Uniform Traffic Ticket adopted for use by Fairfield Township shall be used for parking infractions arising under the Fairfield Township Parking Regulations and shall serve as the summons and complaint for purposes of Chapter 4521 of the Ohio Revised Code. A person issued a parking ticket shall answer the charge within fifteen (15) days after the date the parking ticket is served, unless a different period is required by applicable law.

SECTION 5: COURT AND HEARING. Parking infractions arising under the Fairfield Township Parking Regulations shall be processed and adjudicated through the Butler County Area II Court in accordance with Chapter 4521 of the Ohio Revised Code and applicable court rules and procedures. A person who denies a parking infraction shall be entitled to a hearing in accordance with applicable law.

SECTION 6: ADMINISTRATION AND ENFORCEMENT. The Fairfield Township Police Department shall administer and enforce the Fairfield Township Parking Regulations and shall have authority to make reasonable day-to-day operational decisions necessary to implement and enforce the regulations, consistent with applicable law and the policies established by the Board of Trustees. The Police Chief may exercise any authority specifically granted to the Chief under the Fairfield Township Parking Regulations.

Nothing in this Resolution shall authorize the Police Department or Police Chief to amend, repeal, or establish substantive provisions of the Fairfield Township Parking Regulations.

SECTION 7: OTHER ENFORCEMENT AUTHORITY. The issuance of a parking ticket or imposition of a parking infraction fine shall not preclude the Fairfield Township Police Department or other authorized Township official from taking any other action authorized by law or the Fairfield Township Parking Regulations, including requiring the removal of a vehicle or object that presents a hazard or obstruction to traffic, emergency access, or public safety.

Nothing in this Resolution shall limit any authority otherwise provided by law to tow, remove, immobilize, or impound a vehicle.

SECTION 9: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 10: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 11: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 12: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 13: This resolution shall take effect at the earliest period allowed by law.

Adopted: October 27, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director